

Parents and Teachers at Meadows (PTM)

Meeting Minutes of the Executive Board

General Session

September 6, 2023 6:00pm

Meadows Cafeteria

Call to Order

The executive session was called to order at 6:14pm

Board Members in Attendance

Charlotte Shaff, President
Amy Hsiung, President-Elect
Stephanie Hendriks, President-Elect
Jenny Goldman, Vice President Fundraising
Dana Ardebili, Vice President Fundraising
Misti Garcia, Communication Secretary
Megan Tracy, Teacher Representative
Janice Hebert, Accounts Payable
Erin Campbell, Accounts Receivable
Nastosha Roberts, Recording Secretary

Board Members Absent

Also in Attendance

Katy Clark, Principal
Jessica Catlett, Madison Advocates Representative
Blair Haines, PTM Committees

Open Comments

None

Approval of Minutes

None. First meeting of the school year.

PTM President Charlotte Shaff

- President, Charlotte Shaff, presented on the following:
 - Introduction of Katy Clark, Principal.

Principal's Report

- Principal, Katy Clark, presented on the following:
 - Meadows Admin
 - Importance of PTM and parent involvement for students.
 - Attendance and early check out stats
 - Activity fees
 - PBIS
 - Social Media
 - Powerschool
 - Email

Parents and Teachers at Meadows (PTM)

VP Fundraising Report

- VP Fundraising, Jenny Goldman & Dana Ardebili, presented on the following:
 - Fall Fundraiser – September 19

PTM President Charlotte Shaff

- President, Charlotte Shaff, continued presenting on the following:
 - Sponsorship Opportunities
 - Marquee Messages
 - Fry's Rewards Programs

PTM Committees

- PTM Committee Memeber, Blair Haines, presented on the following:
 - Best Buddies Program

Madison Advocates

- Madison Advocates Representative, Jessica Catlett, presented on the following:
 - Policies, legislation, elections, work of Madison Advocates
 - Bonds vs Overrides
 - Impact on local taxes
 - Dates to remember

Teacher Representative Report

- Teacher Representative, Megan Tracy, presented on the following:
 - Updates and information from teachers
 - Clubs/advisors
 - Teacher reps for clubs
 - Opportunities available
 - Interests will be explored

Discussion: Thanks for Maui relief. We raised \$2,249 for Maui

Action Item: Need parent volunteers for upcoming projects

Communication Secretary Report

- Communication Secretary, Misti Garcia, presented on the following:
 - Eblasts
 - Social Media

PTM President Charlotte Shaff

- President, Charlotte Shaff and President-Elects, Stephanie Hendriks and Amy Hsiung, presented on the following:
 - Teacher Appreciation
 - Green Team

Discussion: Items collected by Green Team

Parents and Teachers at Meadows (PTM)

- Athletics Booster Club

Discussion: regarding teams, enrollment, home games schedule, new field, school rules for after school sports, booster club.

- Ramazon
 - PBIS Expectations

Discussion: Ideas for non-food rewards

- Bingo Night
- 6th Grade Trip
- Fall Fest
 - Upcoming dates, info

Action Item: Need game worker volunteers for athletics club. Need donations for Ramazon store. Need committee for 6th Grade Trip. Need food truck and volunteers for Fall Fest.

Treasurer Report

- Accounts Payable, Janice Hebert presented on the following:
 - 2023-2024 Budget for Approval

Additional Reports

- Upcoming Events
 - Camp Friendly Pines – September 27-29
 - Bingo Night – October 4
 - Fall Family Fun Fest – November 3

Adjournment:

A motion was made that the executive meeting be adjourned at 7:10pm. The motion was seconded and passed with unanimous affirmative vote.

Respectfully submitted,
Nastosha Roberts,
Recording Secretary, Parents and Teachers at Meadows (PTM)